**AUSkey and the USI Registry System**

**Important and useful links to AUSkey details on USI Web Site / ABR Web Site**

**Australian Business Register issues an AUSkey to eligible Organisations;**

[**https://abr.gov.au/AUSkey/**](https://abr.gov.au/AUSkey/)

**USI Web Site – AUSkey**

[**http://www.usi.gov.au/help-centre/training-organisation-help/Pages/tips-for-AUSkey.aspx**](http://www.usi.gov.au/help-centre/training-organisation-help/Pages/tips-for-AUSkey.aspx)

**Device AUSkey and Standard/Individual/Administrator AUSkey**

AUSkey is stored in a file called ‘keystore.xml’

Depending on the type of machine/Operating System, the keystore.xml file resides in a variety of places

Locating the folder that will contain your AUSKey Keystore based on your operating system:

|  |  |
| --- | --- |
| **Operating system** | **Location** |
| Windows XP/2003 Server | C:\Documents and Settings\**<username>**\Application Data\AUSkey |
| Windows Vista | C:\Users\**<username>**\AppData\Roaming\AUSkey |
| Windows 7 + | C:\Users\**<username>**\AppData\Roaming\AUSkey |
| MAC OSX | Finder/**<username>**/Library/Application Support/AUSkey |

Note: machine settings may need to be changed to make hidden/system folders visible to a user

The Keystore.xml file can be easily opened to identify whether it is a Device AUSkey or a Standard/Individual/Administrator AUSkey.

A keystore.xml file will contain (among other details) either:-

**credentialType=“D”** - indicating a Device AUSkey

**credentialType=“U”** - indicating other than a Device AUSkey

It will also include an expiry date as:-

**<notAfter>YYYY-MM-DD**

A **Device AUSkey** must be integrated into a Student Management System and **cannot be used** to connect to the USI Registry System Organisation Portal.

Any user who can connect to the SMS should be able to connect to the USI registry System.

A user is not required to enter an AUSkey password when connecting via an SMS.

A **Standard** (Individual)**/Administrator AUSkey** must not be integrated in a Student Management System and **can only be used** to connect to the USI Registry System Organisation Portal.

Connection to the Organisation Portal requires the user to enter their AUSkey Password and (if necessary) select the ABN of the relevant Organisation (if more than one ABN is associated with the AUSkey).

**Using AUSkey on a USB**

The browser stored on the USB must be used to attempt the connection.

Anecdotal evidence indicates connection can be successfully made directly through the USI RS Org Portal URL

(<https://portal.usi.gov.au/org>) but will be unsuccessful if connection is attempted through the USI Web Site.

**AUSkey Password**

An AUSkey password cannot be re-set. If forgotten, a new AUSkey must be obtained from ABR to replace the existing AUSkey.